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| **Mekdela Amba University**  **College of Business and Economics**  **Department of Accounting and Finance** | | | | |
| **Course Number** | AcFn2121 | | | |
| **Course Title** | Government and Non-profit Accounting | | | |
| **Degree Program** | BA Degree in Accounting and Finance | | | |
| **Module** | **Non-Profit Sector Accounting** | | | |
| **Lecturer** | Manchilot T. (MSc.) | | | |
| **ETCTS Credits** | 3 | | | |
| **Contact Hours (per week)** | 2 | | | |
| **Course Objectives & Competences to be Acquired** | After successfully completing this course, the students should be able to:   * Identify characteristics and types of government and Not-For-profit organizations (NFP); * Understand the budgeting framework of governmental units and other non-profit organizations and help senior budget officials of the same in developing budgets * Distinguish the legal and economic substance of transactions as opposed to the nature of transactions in business organizations; * Record the transactions and present fairly the financial statements of governmental units and other non-profit organizations in conformity with legal requirements and accepted accounting principles | | | |
| **Course Description** | The course is intended to introduce the accounting and reporting concepts, standards and procedures applied to governmental units and not –for –profit (NFP) organizations. The course reflects the distinction between legal form of transactions as opposed to the accounting system for business enterprises, and the substance of transactions. | | | |
| **Course Contents** | | | | |
| **Chapter One** | 1. **Financial reporting of governmental and NFP entities**     1. Distinguishing characteristics of Governmental and NFP entities    2. Sources of financial reporting for Governmental and NFP entities    3. Objectives of financial reporting in NFP entities    4. Financial reporting of governmental entities | | | |
| **Chapter Two** | 1. **Principles of accounting and financial reporting of governmental entities**    1. Activities of government    2. Summary statement of principles    3. Summary Accounting characteristics of fund types    4. Budgeting and uses of budget    5. Classification of budget    6. Approaches to budgeting | | | |
| **Chapter Three** | | | 1. **Accounting for general and special revenue funds**     1. Accounting structure of general fund    2. Recording a budget    3. Recording tax anticipation notes payable    4. Recording Encumbrance entry    5. Recording payment of liability    6. Recording payroll    7. Recording property tax levy    8. Revenue recognition on cash bares    9. Collection of delinquent taxes    10. Correction of errors    11. Interim financial report    12. Recording Revision of budget    13. Recording internal exchange | |
| **Chapter Four** | 1. **Accounting for capital project fund**    1. Accounting for general capital assets    2. Classification of general capital assets    3. Methods to acquire general capital assets    4. Illustration on capital project fund | | | |
| **Chapter Five** | 1. **Accounting for Debt service fund**    1. General Long term liabilities    2. Debt service fund    3. Types of governmental Bonds    4. Illustration on debt service | | | |
| **Chapter Six** | 1. **Accounting for general long term assets and general long term liabilities**    1. Nature of general long term assets and Liabilities    2. Accounting for general long term assets    3. Accounting for general long-term liabilities | | | |
| **Chapter Seven** | | 1. **Accounting for proprietary funds**    1. Accounting principles of proprietary funds    2. Financial statements of proprietary funds    3. Illustrative entry for proprietary propriety funds    4. Financial statements of proprietary funds | | |
| **Chapter Eight** | 1. **Accounting for fiduciary funds**    1. Features of fiduciary funds    2. Accounting principles of fiduciary funds    3. Accounting for agency fund    4. Accounting for trust funds | | | |
| **Chapter Nine** | 1. **Accounting for other Not for Profit entities**    1. Characteristics of Non-governmental organizations    2. GAAP for NGOs    3. Financial reporting and accounting for NGOs    4. Illustrative transactions for voluntary healthcare and welfare organizations. | | | |
| Teaching & Learning Methods/strategy | The teaching and learning methodology include lecturing, discussions, problem solving, and analysis. Take-home assignment will be given at the end of each chapter for submission within a week. Solution to the assignments will be given once assignments are collected. Cases with local relevance will also be given for each chapter for group of students to present in a class room. The full and active participation of students is highly encouraged. | | | |
| Assessment/Evaluation | The evaluation scheme will be as follows:   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Test 1 | Test 2 | Quiz | Assignt 1 | Assignt 2 | Final | Total | | 15% | 15% | 5% | 5% | 10% | 50% | 100% | | | | |
| Work load in hours | |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | Hours Required | | | | | | | Total Hrs | ECTS | | Lectures | Lab | Assessments | Tutorials | Self-Studies | Assignment | Advising | | 32 | - | 10 | 12 | 27 | - | - | 81 | 3 | | | | |
| Roles of the Instructor | He/she will come to the class regularly on time and deliver the lecture in a well-organized manner. Besides, at the end of each class he/she gives reading assignment for the next class. He/she will make sure that proper assessments is given. He/she is also responsible to give feedback for each assessment. | | | |
| Roles of the students | The success of this course depends on the students’ individual and collective contribution to the class discussions. Students are expected to participate voluntarily, or will be called upon, to contribute to set exercises and problems. Students are also expected to read the assigned readings and prepare the cases before each class so that they could contribute effectively to class discussions. Students must attempt assignments by their own. Proficiency in this course comes from individual knowledge and understanding. Copying the works of others is considered as serious offence and leads to disciplinary actions. | | | |
| Text and reference books | **Text Book:**   * Accounting for Governmental and Non-Profit Entities, 12th edition, by Wilson, Kattelus, Hay. McGraw-Hill/Irwin Inc., USA, 2001 or recent edition   **Reference Books**   * Edward S. Lynn and Roberts Freeman,(2005) **Fund Accounting: Theory and Practice**, 2nd edition, Publisher: Prentice Hall Inc. * Haried and Smith,(2000) **Advanced Accounting**, 6th ed., John Wiley & Sons Inc. * Leon E. and Hay,(2004) **Accounting for governmental and Non-profit Entities**, 7th ed., prentice Hall Inc. * Biudget **proclamation of Ethiopia** (175.1999) * Mosich and Larson,(2000) **Modern Advanced Accounting**,4th ed. | | | |
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